

## RAYMOND JAMES

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In our continued focus to put your safety first and do our part in preventing the spread of COVID-19 in our community and workplace, we are restricting access to this building for anyone who may have recently been exposed to the virus or is experiencing symptoms related to COVID-19.



**By entering this facility, you understand and attest to the following.**

Face coverings and social distancing:

- (a) Masks must be worn by all individuals entering this space and throughout common areas.
- (b) Individuals may remove their mask when seated at a personal workspace that provides a 6-foot distance from others.
- (c) Vaccinated individuals<sup>1</sup> may meet with others in a private office or conference room and have the option of not wearing a mask when they are able to provide a 6-foot distance from others.
- (d) Non-vaccinated individuals may participate in meetings but must wear masks and provide a 6-foot distance from others.

Health screening:

- (a) You have **not** in the last 14 days had any close contact with anyone who is either confirmed or suspected of being infected with COVID-19, including anyone who was experiencing or displaying any of the known symptoms of COVID-19 (which are listed in item D below) or, if you have had such exposure, that you have been fully vaccinated as defined by the CDC and have not developed any symptoms; AND
- (b) You do **not** have, nor does anyone in your household have, a pending COVID-19 test, if the test was taken as a result of experiencing COVID-19 symptoms or exposure to someone who has COVID-19; AND
- (c) You have **not** in the last 10 days traveled domestically or internationally by air nor on a cruise ship, and/or are not under any state-specific self-isolation requirements. Or, if you have traveled domestically by air, you attest that you have been fully vaccinated as defined by the CDC and have not developed any symptoms; AND
- (d) You do **not** currently experience or display, and you have not in the last 14 days experienced or displayed, any of the following symptoms:
  - Fever
  - Shortness of breath or difficulty breathing
  - Cough
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat

If your answer is “yes” to any of the points in the above health screening, do not enter this facility.

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<sup>1</sup> People are considered fully vaccinated: (a) 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or (b) 2 weeks after a single-dose vaccine, such as Johnson & Johnson’s Janssen vaccine.

These procedures were thoughtfully developed in consideration of OSHA and CDC guidance as well as numerous other state and federal resources. These procedures have been developed using the most up-to-date guidance available. Because we learn more about COVID-19 daily, and because safety recommendations change depending on the circumstances, these procedures are subject to change. We ask that all associates read these procedures carefully and strictly follow the guidance provided herein. We all must do our individual part to make certain that we are providing the safest work environment possible for all of our associates. Any failure to abide by these protocols after attestation can result in inability to continue working on-site and/or appropriate disciplinary measures up to and including termination.